

HINDUSTAN URVARAK & RASAYAN LIMITED
(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)



SECTION-I NOTICE INVITING TENDER (NIT)

**NAME OF PACKAGE: Centralized Procurement of Activated Carbon for
HURL Gorakhpur & Sindri.**

NIT NO. : HURL/HQ/CS649 DATED 09.01.2026

Tender Ref. No - GEM/2026/B/7107991; Date-13.01.2026

1.0 Qualifying Requirements / Pre-Qualification Criteria (PQC) for Activated Carbon

Followings are the Qualifying Requirements / Pre-Qualification Criteria (PQC) for the subject package:

Sl. No.	Qualifying Requirement proposed by the Committee	Documents required (To be submitted as part of technical bid)
1.	The bidder shall be the original manufacturer of the offered product or its OEM authorized dealer.	<ol style="list-style-type: none"> In case, the bidder is manufacturer, they shall submit documentary proof of manufacturing of offered product/copy of valid manufacturer's license/ approved document showing the bidder as manufacturer. In case the manufacturer wants to quote through their authorized dealer/distributor or their authorized dealer wants to quote separately then authorization certificate from the manufacturer is required
2.	<p>Bidder must have satisfactorily executed Similar works* within last seven years ending last day of month previous to the one in which NIT is published and shall meet either of followings work order criteria mentioned below,</p> <p>One similar completed work with executed value (Exclusive of GST) not less than Rs 7.25 Lakhs if quoted for single site & not less than Rs 12.48 Lacs if quoted for two sites</p> <p>OR</p> <p>Two similar completed work each with executed value (Exclusive of GST) not less than 4.53 Lakhs if quoted for single site & not less than Rs 7.80 Lakhs if quoted for two sites</p> <p>OR</p> <p>Three similar completed work each with executed value (Exclusive of GST) not less than 3.62 Lakhs if quoted for single site & not less than Rs 6.24 Lakhs if quoted for two sites</p> <p>* Similar-works means: The bidder must have successfully completed supply of activated carbon in any fertilizer/ Chemical/ petrochemical/ Iron & Steel/ Refinery or any power plants/water treatment plants</p> <p>Note 1 In case of running contracts, if the contract value executed till last day of the month previous to the one on which NIT is invited is equal to or more than minimum prescribed value as mentioned above, such</p>	<p>A) Purchase Order copy covering following details:</p> <ol style="list-style-type: none"> Purchase order number, Date, and value. Name of the Employer/Owner/ Client. Period of Contract /Supply. Scope of Work / Items to be supplied. <p>B) Execution certificate issued by Employer/Owner/Client/ Chartered accountant (with UDIN No.) / statutory auditors highlighting following:</p> <ol style="list-style-type: none"> Reference Purchase order number with date and value. Name of the Employer/Owner/Client. Period of Contract. Value of executed work. <p>Contact details of the Employer/ Owner / Client / end user.</p>

	experience will also be taken into consideration provided that the bidder has submitted satisfactory work execution certificate to this effect issued by end user/owner	
3.	<p>In case the bidder quotes for single site, the average annual turnover of the Bidder in the preceding three (3) financial years as on the date of Technical Bid Opening shall not be less than Rs. 2.72 Lakhs</p> <p>OR</p> <p>In case the bidder quotes for two sites, the average annual turnover of the Bidder in the preceding three (3) financial years as on the date of Technical Bid Opening shall not be less than Rs. 4.68 Lakhs</p>	<p>Audited Balance Sheet / Profit & Loss Account for the three preceding financial years i.e 2022-23, 2023-24 and 2024-2025.</p> <p>i). In case above is not available, then certificate from practicing CA / SA certifying the annual turnover for the three preceding financial years i.e. 2022-23, 2023-24 and 2024-2025</p> <p>ii). In case above are not available, then audited Balance Sheet / Profit & Loss Account for the three consecutive financial years preceding the last financial year i.e. 2021-22, 2022-23 and 2023-2024.along with Annexure 12 & 13.</p> <p>iii). In case above are not available, then certificate from practicing CA / SA certifying the annual turnover for the three consecutive financial years preceding the last financial year i.e. 2021-22, 2022-23 and 2023-2024 along with Annexure 12 & 13.</p> <p>Note- UDIN number should be mentioned in the CA certificates</p>

1.1 IMPORTANT INSTRUCTIONS TO BIDDERS:

1.1.1 HURL (Hindustan Urvarak & Rasayan Limited) invites on-line bids from eligible Bidders fulfilling the Qualifying Requirements / Pre-Qualification Criteria (PQC) under Two Bid system for aforesaid package.

1.1.2 Brief Details

Published Date	Refer GeM Portal
Bid Document Download / Sale Start Date	Refer GeM Portal
Bid submission Start Date	Refer GeM Portal
Last Date and Time for Bid submission	Refer GeM Portal
Technical Bid Opening Date & Time	Refer GeM Portal
Earnest Money Deposit (EMD) for Gorakhpur in INR	INR 13,000
Earnest Money Deposit (EMD) for Sindri in INR	INR 18,000
Pre-Bid Conference Date & Time (if any)	Refer GeM Portal
Last Query Date	Refer GeM Portal
Reverse Auction	Shall be intimated later.

1.1.3 EMD/Bid Security shall be submitted online/ electronically by RTGS / NEFT in the account of HURL as mentioned below details by the stipulated bid submission closing date and time. The payment details of Bid security shall be submitted along with the bidding documents. Any bid without an acceptable Bid Security (if applicable) shall be treated as non-responsive by the employer and shall not be opened.

Name of the Bank	State Bank of India, Overseas Branch, Delhi
Account Name	Hindustan Urvarak & Rasayan Limited
Account No.	41288344914
IFSC Code	SBIN0004803

*In case of EMD payment through RTGS/NEFT, Bidder must mention "E1675" in the transaction description while making the payment (Refer Clause 14 of Section ITB).

1.1.4 All UDYAM registered vendors -MSE Category are exempted from submission of tender fee & EMD. UDYAM REGISTRATION CERTIFICATE must be submitted online along with the bidding documents to avail the exemption from furnishing the EMD.

1.1.5 MSE bidders seeking benefits of MSE as specified in the Tender Documents, must submit Attested/Self attested copy of UDYAM certificates (as mentioned in clause 4.0 of ITB) failing which no benefit of MSE shall be extended.

1.1.6 A complete set of Bidding Documents may be downloaded by any interested from the e-

tendering Site (<https://gem.gov.in/>).

Bidder who has downloaded the tender from GeM Website (<https://gem.gov.in/>) shall not tamper/modify the tender document/form including downloaded price bid template in any manner. In case the same is found to be tampered/modified in any manner, bid will be completely rejected and EMD would be forfeited, and Bidder is liable to be banned from doing business with HURL for a period of two years.

Intending Bidders are advised to visit GeM website <https://gem.gov.in/> regularly till closing date of submission of tender for any corrigendum / addendum / amendment.

2.0 HURL shall not be responsible for any postal /courier delay for submission of EMD and/or other original documents, if applicable.

3.0 HURL reserves the right to reject any or all bids or cancel/withdraw the NIT for the subject package without assigning any reason whatsoever and in such case no bidder/intending bidder shall have any claim arising out of such action.

4.0 Bids shall be digitally signed and uploaded by someone legally authorized and competent on behalf of his firm / company i.e., Bidder and relevant documents w.r.t. the same to be uploaded along with the bid by the bidders. **The Power of Attorney of such person needs to be furnished along with bid. The Power of Attorney to be submitted on Rs. 100/- Non-judicial Stamp paper or on Legal Notary (Duly Notarized).**

5.0 Bidder should submit the Shortfall documents as requested in the portal. If Bidder do not respond to the shortfall, HURL reserves the right to evaluate without shortfall documents considering the available bid documents and in such case no bidder/intending bidder shall have any claim arising out of such action.

6.0 **Performance Bank Guarantee:** Bidder must deposit PBG 5% of the contract value in advance.

7.0 **Reverse Auction:** Applicable.

8.0 HURL reserves the right to accept or reject any or all offers/applications without assigning any reasons thereof.

9.0 **Payment:** 100% payment shall be made within 30 (thirty) days from the date of receipt and acceptance of materials at site from EIC (Engineer In-Charge) along with tax invoice. All the invoices of payment shall be supported by necessary Documents and submitted in triplicate duly signed and stamped (company stamp) for the certification of Engineer-in-Charge.

10.0 Address for Communication:

Sh. Amit Parate Manager (C&M) Hindustan Urvarak & Rasayan Limited (A Joint Venture of CIL, NTPC, IOCL, FCIL & HFCL) Core-3, 9th Floor, SCOPE Minar, Laxmi Nagar District Centre, New Delhi -10092 EPBAX No: 011-2250 2267/ 2268 Email: amitbhagwanparate@hurl.net.in	Sh. Umang Sinha Chief Manager (C&M) Hindustan Urvarak & Rasayan Limited (A Joint Venture of CIL, NTPC, IOCL, FCIL & HFCL) Core-3, 9th Floor, SCOPE Minar, Laxmi Nagar District Centre, New Delhi – 11009 EPBAX No: 011-2250 2267/ 2268 Email: umangsinha@hurl.net.in
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HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)



SECTION- II

Technical Specs and Additional Terms & Conditions

**NAME OF PACKAGE: Centralized Procurement of Activated Carbon for
HURL Gorakhpur & Sindri.**

INTERNAL REFERENCE NO: HURL/HQ/CS649 DATED 09.01.2026

Technical Specifications

S. No.	PARTICULARS	Required Values
1	SERVICE	ACTIVATED CARBON, Coconut Shell Based
2	TYPE	GRANULAR
3	GRADE	DECHLORINATION GRADE
4	TOTAL SURFACE AREA, m ² /gm	850 (minimum)
5	Appearance	Black granules
6	BULK DENSITY, kg/m ³	Not less than 400
7	pH	8-11
8	PARTICLE DENSITY IN WETTED WATER	1.3-1.4 gm/cc
9	IODINE NUMBER	850 (minimum)
10	MOISTURE CONTENT	5% maximum (wt%)
11	Carbon Content	90% (Minimum)
12	ASH CONTENET	8% (maximum)
13	UNIFORMITY COEFFICIENT	1.5-1.6
14	MEAN PARTICLE DIAMETER mm	1.2-1.4
15	Effective Size mm.	0.8-0.9 mm
16	INSPECTION AND TESTING	AS PER TEST CERTIFICATE
17	Shelf Life (min)	3 years

Shelf life of the product should be 03 years (Also the date of manufacturing should be less than 06 months from the date of delivery) and once charged into vessel it should deliver required performance guarantee upto 12 months.

Inspection & testing- Samples would be collected from the delivered product for testing at HURL lab and results of HURL lab will be treated as final.

Packing Size -50 Kg HDPE bags.

GUARANTEES TO BE MET

1) Weight & Analysis:

a) The weighment on HURL site weighbridge will be final & binding.

2) Testing and Sampling: HURL Laboratory report will be final and binding to vendor. Payment will be made in accordance with HURL lab test report based on drawn sample only.

Also, HURL will be at liberty to reject any or all supply which will not be found in line with our specification based on our lab test report. Carrying rejected material back to the vendor's works is the sole responsibility of vendor.

NOTE: Vendor may send samples of Activated Carbon to HURL Lab for Testing prior to dispatch.

however, testing to be done of the Complete material LOT which will be received at HURL Site and HURL Lab report shall be final and binding to Vendor

Special Instructions:

1. Price Basis: FOR
2. Mode of dispatch: By Road
3. P&F Charges: Inclusive
4. Freight Charges: Inclusive
5. Insurance Charges: Vendor's A/c
6. GST: Extra @ 18%
7. Bank Charges: To be borne by seller
8. Test Certificate: Party will furnish Test Certificate along with dispatch Materials
9. Consignee: Senior Manager (Store)
10. Materials rejected by the buyer will lie in the buyer's store at seller's risk and movement thereof will be the seller's sole responsibility. The buyer shall in no way be responsible for any deterioration of or damage to the material under circumstances whatsoever.
11. If material supplied are not of contract specification or otherwise not satisfactory for any reason the buyer shall be entitled to reject the supplies, cancel the order and buy the requirement from elsewhere. The buyer also deserves the right to forfeit the security deposit if any made by the seller for due performance of contract.
12. Packing size will be 50 kg of activated carbon filled in HDPE bags.
13. The activated carbon shall be procured progressively as per actual requirement from time to time based on consumption and storage capacity at HURL site.
14. Shelf life of the product should be 03 years (Also the date of manufacturing should be less than 06 months from the date of delivery) and once charged into vessel it should deliver required performance guarantee up to 12 months.
15. Bidder must have Testing Facility to test the Parameters mentioned in Technical Specification sheet. (HURL Q & A Dept shall verify the same at Bidder Lab before Product Dispatch)
16. Bid Splitting is not applicable.

1. Scope of Works:

1. The required activated carbon shall be procured progressively as per actual requirement from time to time based on consumption at HURL sites.
2. Delivery Period-30 days from the date of intimation by EIC via E-Mail.
3. For each consignment, the supplier should provide a certificate containing BATCH Number, Manufacturing date, expiry date/shelf on manufacturer's letter head with the supply of material.
4. Material not meeting the test parameters are likely to be rejected/returned, cost will be borne by supplier.
5. Vendor must ensure that vehicles carrying activated carbon must be fit to transport as per applicable rules and regulations.

2. PAYMENT TERMS:

Payment Terms: 100% payment shall be made within 30 (thirty) days from the date of receipt and acceptance of materials at site from EIC (Engineer In-Charge) along with tax invoice. All the invoices of payment shall be supported by necessary Documents and submitted in triplicate duly signed and stamped (company stamp) for the certification of Engineer-in-Charge.

3. LIQUIDATED DAMAGE (LD) FOR DELAY:

In case of delay in execution of Order beyond the stipulated date of delivery / delivery schedule, HURL reserves the right to recover from the vendor a sum equivalent to 0.5% of the value of the delayed materials /equipment for each week of delay and part there of subject to a maximum of 5% of the total value of the Order.

HURL reserves the right to reject any or all supply if it is found that vendor is consistently supplying the activated carbon with specification below the permissible limit given in technical specifications.

1.0	Documents Comprising the Bid	<p>The bidders shall upload documents in compliance to the Bidding Documents.</p> <p>The following documents are to be furnished by the Bidder as part of the Technical Bid:</p> <ul style="list-style-type: none"> a) Techno Commercial Proposal Bid Form (Enclosed as Annexure-1 to Forms and Procedures). b) Signed, Stamped and Scanned copy of proof for payment of Earnest Money Deposit (EMD) as per format enclosed at Annexure-13 of Forms & Procedures / MSE Certificate for exemption of EMD. c) Signed, Stamped and Scanned copy of Certificates like Registration Certificate, GST No., PAN No., UDYAM etc. d) Signed, Stamped and Scanned copy of Format for Electronics Payment (Enclosed as Annexure-2 to Forms and Procedures) and a copy of cancelled cheque. e) Signed, Stamped and Scanned copy of Tender Acceptance Letter& Letter of authorization to submit bid (Enclosed as Annexure-3 to Forms and Procedures). f) Documents as required in accordance with Qualifying Requirements / Pre-Qualification Criteria (PQC). g) Signed, Stamped and Scanned copy of No deviation Certificate (Enclosed as Annexure-4 to Forms and Procedures). h) Signed, Stamped and Scanned copy of Certificate from CEO or Managing Director or Legally Authorized Signatory, in the format as enclosed as Annexure-5 to Forms and Procedures to Bidding Document shall be furnished certifying that the data and documents furnished by them in respect of Techno-Commercial Evaluation are true and correct including the contents thereof. i) Signed, Stamped and Scanned copy of Form of Acceptance of Fraud Prevention Policy of HURL (Enclosed as Annexure-6 to Forms and Procedures). j) Signed, Stamped and Scanned copy of Certificate related to Restrictions on procurement from a Bidder of a country which shares a land border with India and declaration on Local Content (Preference to Make in India). (Enclosed as Annexure-7 to Forms and Procedures). k) Duly Filled-in, Signed & stamped “Technical Specification”. l) Site Declaration for supply of Activated Carbon <p>Note: -</p> <p>Bidders are requested to upload the clearly visible documents only otherwise if not clearly visible then offer shall be liable for rejection without any further</p>
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		<p>communication. The Techno-Commercial Bid should not contain any price content entry. In case, the Techno-Commercial Bid is found to contain any price content, such bid shall be liable for rejection.</p> <p>Checklist of documents to be submitted is enclosed as Annexure-A.</p>
2.0	<p>EARNEST MONEY DEPOSIT (EMD) / BID SECURITY / GUARANTEE:</p> <p>i. The Bidder shall furnish, as part of his bid, an Earnest Money Deposit in the amount as stipulated in NIT/IFB/Tender Enquiry, in a separate envelope (in case paid in modes other than on-line payment) superscribed on the top as under:</p> <p><i>“ORIGINAL EARNEST MONEY DEPOSIT FOR NIT NO.DATED.....FOR (NAME OF PACKAGE) DUE ON (DATE OF BID OPENING) FROM (NAME OF THE BIDDER).”</i></p> <p>ii. The Earnest Money Deposit (EMD) shall, at Bidders option, be submitted in the following forms:</p> <p>a) electronically by RTGS / NEFT in the account of HURL details as given in subsequent paragraphs</p> <p>or</p> <p>b) in the form of Demand Draft in favour of <i>Hindustan Urvarak & Rasayan Limited</i>, Payable at New Delhi.</p> <p>or</p> <p>c) in the form of an irrevocable bank guarantee.</p> <p>The format of Bid Guarantee (BG) towards EMD shall be in accordance with the form of EMD included in the bidding documents (Annexure 8 of Section VI (Forms and Procedures)). The BG towards EMD shall remain valid for a period of forty- five (45) days beyond the original Bid validity period or beyond any extension in the period of Bid validity subsequently requested from any Scheduled /Commercial Bank recognized by Reserve Bank of India. The Bank Guarantee Verification Checklist duly filled in as per format given in the Bidding documents is also to be submitted. Bidder shall ensure that all the points of check list are replied in "Yes".</p> <p>iii. Wherever Bids under Joint Venture route is permitted as per Qualifying Requirement in the Bidding Documents, the Earnest Money Deposit of the Joint Venture must be on behalf of all the partners of the Joint Venture.</p> <p>iv. Any bid not accompanied by an acceptable Earnest Money Deposit in accordance with the aforesaid provisions shall be rejected by the Employer as being non-responsive and shall be rejected without being opened.</p> <p>v. The Earnest Money Deposit shall be forfeited in any of the following circumstances without any notice or proof of damage to the Employer:</p> <p>a) If the Bidder withdraws or varies its bid during the period of Bid validity.</p> <p>b) If the Bidder does not accept the Arithmetical correction of its Bid Price</p> <p>c) If the Bidder refuses to withdraw, without any cost to the Employer, any deviation, variation, additional condition or any other mention anywhere in the bid, contrary to the provisions of bidding documents.</p>	

- d) In the case of a successful Bidder, if the Bidder fails, within the time limit,
- (i) to sign the Contract Agreement
 - (ii) to furnish the required Security Deposit
- e) If the bidder / his representatives commit any fraud while competing for this contract pursuant to Fraud Prevention Policy of HURL.
- f) If the Bidder withdraws/ amends, impairs, and derogates from the tender.

vi. No interest will be payable by the Employer on the said amount covered under Earnest Money Deposit.

vii. EMD shall be refunded to all the unsuccessful Bidder within thirty days of acceptance of work order by the successful Bidders and no interest shall be payable thereon. EMD of the bidders whose price are not considered to be opened, shall be released/refunded at the earliest but not later than thirty days beyond the award of the subject work.

EMD shall be refunded to successful bidder within (30) thirty days of acceptance of LOA and on submission of PBG by the successful Bidders and no interest shall be payable thereon.

viii. RTGS / NEFT details of HURL as under:

Account Name: Hindustan Urvarak & Rasayan Limited

Account no: 41288344914

IFSC code: SBIN0004803.

Exemption from submission of EMD:

Micro and Small Enterprises (MSEs) bidders are exempted from submission of EMD as per provisions of GeM.

Rejection of Tenders not accompanied with EMD

Tenders/offers from the bidders (other than those who are exempted as mentioned above) not accompanied with EMD, as demanded, shall be rejected summarily with intimation to vendor. Exempted vendors shall upload the required documents for claiming exemption.

3.0	Performance Security / Performance Bank Guarantee (PBG)	<p>Within 10 (ten) days of the receipt of Purchase Order/Service Order from the Employer, the contractor shall furnish the Contract Performance Guarantee (CPG), if applicable, in Favor of "Hindustan Urvarak & Rasayan Limited for the due performance of the Contract for five percent (5%) of the Contract Price (Excluding GST) awarded to him, valid for 15 months in any form acceptable to the Employer as mentioned below:</p> <p>Performance Security / Performance Bank Guarantee (PBG) may be submitted in any of the following forms:</p> <p>a) electronically by RTGS / NEFT in the account of HURL details of which are given in bidding document or b) in the form of Demand Draft in favour of Hindustan Urvarak & Rasayan Limited, Payable at New Delhi. or c) in the form of an irrevocable bank guarantee in accordance with the form of included in the bidding documents (Annexure 9 of Forms and Procedures) from any Nationalized bank / Scheduled Bank recognized by Reserve Bank of India.</p> <p>Failure of the supplier to submit the above-mentioned Performance Security / Performance Bank Guarantee (PBG) shall constitute sufficient grounds for the annulment of the award and forfeiture of the Bid Security.</p> <p>No interest shall be payable by the Employer to the Contractor against the Security Deposit furnished.</p> <p>Performance Security shall be returned after Certification of completion of work by EIC. However, the contractor will have to apply in writing, for refund of the same.</p>
4.0	Confirmation of BGs through Structured Financial Messaging System (SFMS)/ SWIFT	<p>While issuing the physical BGs, the Bidder's Bank shall also send electronic message through secure SFMS (in case of BGs issued from within India) or SWIFT (in case of BGs issued from outside India) to Employer's Beneficiary Bank (whose details are provided in the Special Purchase Conditions.) i.e. SBI Bank, Overseas Branch, Jawahar Vyapara Bhawan, TolstoyLane, New Delhi - 110 001 IFSC Code SBIN0004803, as per following details:</p> <ol style="list-style-type: none"> 1. IFN 760 COV for issuance of bank guarantee. 2. IFN 767 COV for amendment of bank guarantee. 3. Issuing bank shall mention IFSC code as SBIN0004803 in field 7035 of IFN760 COV/ IFN 767 COV. 4. Issuing bank shall mention HURL beneficiary code as "HURLHINDUSTAN16092024" in field 7037 of IFN 760COV / IFN 767 COV." <p>Bidders are advised to ensure that the message is sent by their Bankers and the Bidders must submit the reference details as part of the bid with the EMD.</p> <p><u>Name of Beneficiary of Bank Guarantee:</u> Name of the Bank: State Bank of India Account Name-Hindustan Urvarak & Rasayan Limited Account no-41288344914 IFSC code- SBIN0004803. Secured Message Type-SBININBB102</p>

		In case of submission of EMD in the form of Bank Guarantee, bidders are requested to provide the Details like Bank Name, Branch address, IFSC code and Branch E-mail Id of BG issuing Branch on EMD submission covering letter.
5.0	Offered Product:	Technical Data Sheet of the product offered in the bid, are to be uploaded along with the bid documents. Buyers can match and verify the Technical Data Sheet with the product specifications offered. Successful bidder shall only offer product mentioned in the data sheet. Offering any other product later, bid shall be liable for rejection.
6.0	Liquidated Damages (LD):	If the Vendor fails to deliver the material on or before the scheduled or extended delivery period (as per delivery schedule given by HURL EIC), HURL will be entitled to deduct / recover the liquidated damages for the delay, unless covered under force majeure conditions, @ 0.5% per week subject to a maximum of 5% of the supply value of the quantity remained uncompleted for supply against given delivery schedule by EIC.
7.0	Payment Terms:	Invoice to be raised on monthly basis and the Payment shall be released within 30 days after submission of invoice duly accompanied by inspection certificates, complete in all respects and after certification by EIC.
8.0	Duration of contract:	The contract duration is for six months from the date of PO issue.
9.0	Technical Specification duly signed:	Bidder shall submit duly signed technical specification document by OEM as and upload it along with the bid.

Checklist of documents to be submitted:

Sr. No.	Item	Yes / No
1	Techno Commercial Proposal Bid Form (Enclosed as Annexure-1 to Forms and Procedures).	
2	Signed, Stamped and Scanned copy of proof for payment of Earnest Money Deposit (EMD) as per format enclosed at Annexure-13 (of Forms & Procedure) of the Bidding documents / MSE Certificate for exemption of EMD.	
3	Signed, Stamped and Scanned copy of Certificates like Registration Certificate, GST No., PAN No., UDYAM etc.	
4	Signed, Stamped and Scanned copy of Format for Electronics Payment (Enclosed as Annexure-2 to Forms and Procedures) and a copy of cancelled cheque.	
5	Signed, Stamped and Scanned copy of Tender Acceptance Letter & Letter of authorization to submit bid (Enclosed as Annexure-3 to Forms and Procedures).	
6	Documents as required in accordance with Qualifying Requirements / Pre-Qualification Criteria (PQC) .	
7	Signed, Stamped and Scanned copy of No deviation Certificate (Enclosed as Annexure-4 to Forms and Procedures).	
8	Signed, Stamped and Scanned copy of Certificate from CEO or Managing Director or Legally Authorized Signatory, in the format as enclosed as Annexure-5 to Forms and Procedures to Bidding Document shall be furnished certifying that the data and documents furnished by them in respect of Techno-Commercial Evaluation are true and correct including the contents thereof.	
9	Signed, Stamped and Scanned copy of Form of Acceptance of Fraud Prevention Policy of HURL (Enclosed as Annexure-6 to Forms and Procedures).	
10	Signed, Stamped and Scanned copy of Certificate related to Restrictions on procurement from a Bidder of a country which shares a land border with India and declaration on Local Content (Preference to Make in India). (Enclosed as Annexure-7 to Forms and Procedures).	
11	Duly Signed & stamped " Technical Specification " and other terms and conditions.	
12	Site Declaration for supply of Activated Carbon	

Note: Failure to Upload Authentic and Correct Documents as mentioned at Sr. No. 1 to 13 (except Sr. No. 5) above would lead to Rejection of Techno- Commercial Bid. Price Bids shall be opened only of those bidders

who are qualified and whose techno-commercial bids are acceptable.

HINDUSTAN URVARAK & RASAYAN LIMITED

(A JOINT VENTURE OF CIL, NTPC, IOCL, FCIL & HFCL)



SECTION-III

FORMS AND PROCEDURES

INDEX

Annexure	Description
1	Techno-Commercial Proposal Bid Form
2	Format for Electronics Payment
3	Tender Acceptance Letter & Letter of authorization to submit bid
4	No deviation Certificate
5	Certificate from CEO/MD/ Legally Authorized Signatory
6	Acceptance to Fraud Prevention Policy of HURL
7	Certificate related to Restrictions on procurement from a Bidder of a country which shares a land border with India and declaration on Local Content (Preference to Make in India)
8	Format of Bank Guarantee for Bid Security
9	Format of Performance Bank Guarantee
10	Bank Guarantee Verification Checklist
11	Format for Certificate from CEO / CFO regarding non-availability of financial statement for last financial year
12	Format for Certificate from CA regarding non-availability of financial statement for last financial year
13	Format for Proof for payment of EMD
14	Site Declaration for supply of Activated Carbon

TECHNO-COMMERCIAL PROPOSAL BID FORM
(To be Submitted on the Letter Head of Bidder)

NIT Ref. No.: HURL/HQ/CS 649

DATED 08.01.2026

Bidder's Name & Address:

Person to be contacted:

Designation :

Tel. No(s). :

Mobile No. :

Fax No(s). :

E-mail address :

To,

Chief Manager (C&M) / Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Core-3, 9th Floor, SCOPE Minar
Laxmi Nagar, District Centre,
New Delhi, PIN - 110092

Dear Sirs,

- 1.0 Having examined the Bidding Documents bearing No. **HURL/HQ/CS 649 DATED... 08.01.2026** including its subsequent amendments and clarifications, if any, issued by Owner, the receipt of which is hereby acknowledged, we the undersigned, offer to complete the work under the above-named Package in full conformity with the said Bidding Documents and hereby furnish our Techno-Commercial Proposal.
- 2.0 We have understood the instructions and the terms & conditions mentioned in the Bidding Documents furnished by you and have thoroughly examined the specifications laid down by you in the Bidding Documents and are fully aware of the nature of consultancy services required.

Attachments to the Bid form (Techno-Commercial Bid):

In line with the requirement of the Bidding Documents we enclose herewith the following Attachments to the Bid Form (Techno-commercial) Bid:

Sr. No.	Item
1	Techno Commercial Proposal Bid Form (Enclosed as Annexure-1 to Forms and Procedures).
2	Signed, Stamped and Scanned copy of proof for payment of Earnest Money Deposit (EMD) as per format enclosed at Annexure-14 (of Forms & Procedure) of the Bidding documents / MSE Certificate for exemption of EMD.

3	Signed, Stamped and Scanned copy of Certificates like Registration Certificate, GST No., PAN No., UDYAM etc.
4	Signed, Stamped and Scanned copy of Format for Electronics Payment (Enclosed as Annexure-2 to Forms and Procedures) and a copy of cancelled cheque.
5	Signed, Stamped and Scanned copy of Tender Acceptance Letter & Letter of authorization to submit bid (Enclosed as Annexure-3 to Forms and Procedures).
6	Documents as required in accordance with Qualifying Requirements / Pre-Qualification Criteria (PQC) .
7	Signed, Stamped and Scanned copy of No deviation Certificate (Enclosed as Annexure-4 to Forms and Procedures).
8	Signed, Stamped and Scanned copy of Certificate from CEO or Managing Director or Legally Authorized Signatory, in the format as enclosed as Annexure-5 to Forms and Procedures to Bidding Document shall be furnished certifying that the data and documents furnished by them in respect of Techno-Commercial Evaluation are true and correct including the contents thereof.
9	Signed, Stamped and Scanned copy of Form of Acceptance of Fraud Prevention Policy of HURL (Enclosed as Annexure-6 to Forms and Procedures).
10	Signed, Stamped and Scanned copy of Certificate related to Restrictions on procurement from a Bidder of a country which shares a land border with India and declaration on Local Content (Preference to Make in India). (Enclosed as Annexure-7 to Forms and Procedures).
11	Data Sheet of all the product offered in the bid, are to be uploaded along with the bid documents.
12	Duly Filled-in, Signed & stamped " Technical Specification ".
13	Any other document asked for in the Bidding Documents.

3.0 COMPLIANCE TO THE PROVISIONS OF THE BIDDING DOCUMENTS

3.1 We have read all the provisions of the Bidding Documents and confirm that notwithstanding anything stated elsewhere in our bid to the contrary, the provisions of the Bidding Documents, are acceptable to us and we further confirm that we have not taken any deviation to the provisions of the Bidding Documents anywhere in our bid.

We have furnished our compliance to the provisions of the Bidding Documents and its subsequent Amendment(s)/Clarification(s)/Addenda/Errata by furnishing "NO DEVIATION CERTIFICATE".

We hereby confirm that any deviation, variation, or additional condition etc. or any mention, contrary to the provisions of Bidding Documents and its subsequent

Amendment(s)/Clarification(s)/Addenda/Errata (if any) found anywhere in our bid proposal, implicit or explicit shall stand unconditionally withdrawn, without any cost implication whatsoever to the Owner, failing which our bid security shall be forfeited.

- 3.2 We further declare that additional conditions, variations, deviations, if any, found in the bid, shall not be given effect to.
- 4.0 We undertake, if our bid is accepted, to commence the work immediately upon your Notification of Award to us.
- 5.0 We agree to abide by this bid for a **period 90 days** from the date of opening of Techno-Commercial bids as stipulated in the Bidding Documents and it shall remain binding upon us and may be accepted by you at any time before the expiration of that period.
- 6.0 Until a formal Contract Agreement is prepared and executed between us, the bids, together with your written acceptance thereof in the form of your Notification of Award shall constitute a binding contract between us.
- 7.0 We understand that you are not bound to accept our bid or any other bid you may receive.
- 8.0 We, hereby, declare that only the persons or firms interested in this proposal as principals are named here and that no other persons or firms other than those mentioned herein have any interest in this proposal or in the Contract to be entered into, if the award is made on us, that this proposal is made without any connection with any other person, firm or party likewise submitting a proposal, is in all respects for and in good faith, without collusion or fraud.
- 9.0 We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
- 10.0 We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

	Yours faithfully,
Thanking you,	(Authorized signatory Name).
Date:	(Designation)
Place:	Company Seal

Format For Electronics Payment
(To be given on Company Letter Head)

NIT Ref. No.: HURL/HQ/CS 649

DATED 08.01.2026

Bidders are required to submit the following details on the company's letter head for online transfer of amount to their account:

1.	Contractor Name / Company Name	
	Address:	
	Phone No.	
	E-mail ID	
2. a	Name of the Bank	
b.	Address of the Branch	
c.	Telephone No.	
d.	9 Digit Code number of the Bank and Branch appearing on the MICR Cheque issued by the Bank	
e.	11 Digit NEFT/IFSC Code of the Bank Branch	
f.	Account Type (SB/CC/CA)	
g.	Bank Account No. (as appearing on the Cheque)	
h.	Permanent Account Number (PAN) Under Income Tax Act.	
I	GST Registration Number	
j.	Name of Authorized Signatory	
k.	Contact Person Name	

We hereby declare that the particulars given above are correct and complete.

Authorized signatory of the bidder

Name:

Designation:

Date:

Note: Copy of cancelled cheque to be enclosed.

TENDER ACCEPTANCE LETTER
(To be given on Company Letter Head)

NIT Ref. No.: HURL/HQ/CS 649

DATED 08.01.2026

Sub: Acceptance of Terms & Conditions of Tender.

Dear Sir,

1. I/ We have downloaded / obtained the tender document(s) for the above mentioned 'Tender/Work' from the web site(s) namely: <https://gem.gov.in/> as per your advertisement, given in the above-mentioned website(s).
2. I / We hereby certify that I / we have read the entire terms and conditions of the tender documents (including all documents like annexure(s), schedule(s) etc.), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
3. The corrigendum(s)/ Clarifications issued from time to time by your department/ organization too have also been taken into consideration, while submitting this acceptance letter.
4. I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.
5. I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
6. I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,
(Signature)

Date:

Place:

Name & Designation

Name of the Company

(Seal of Company)

DECLARATION FOR “NO DEVIATION”

(To be submitted on the Letter Head of the Bidder duly signed by Authorised Signatory)

1. With reference to HURL’s **Bid No.: NIT Ref. No.: HURL/HQ/CS 649** **DATED 08.01.2026** For **“Centralized Procurement of Activated carbon for HURL Gorakhpur & Sindri”**, we hereby confirm that we comply with all terms, conditions and specifications of the Bidding Documents read in conjunction with Amendments(s) / Clarification(s) / Addenda / Errata (if any) issued by the Owner prior to opening of Techno – Commercial Bids and the same has been taken into consideration while making our Techno – Commercial Bid & Financial Bid and we declare that we have not taken any deviation / exceptions in this regard.
2. We further confirm that any deviation variation or additional conditions etc. or any mention, contrary to the Bidding Documents and its Amendments(s) / Clarification(s) / Addenda / Errata (if any) as mentioned at 1.0 above found anywhere in our Techno – Commercial Bid and / or Financial Bid, implicit or explicit, shall stand unconditionally withdrawn, without any cost implication whatsoever to the Owner, failing which the Bid Security shall be forfeited.

Yours faithfully,
(Signature)

Date: Name & Designation

Place: Name of the Company

(Seal of Company)

PROFORMA OF CERTIFICATE

**(TO BE SUBMITTED BY CEO/MD/ LEGALLY AUTHORISED SIGNATORY OF THE BIDDING
COMPANY ON COMPANY'S LETTER HEAD)**

NIT Ref. No.: HURL/HQ/CS 649

DATED 08.01.2026

To,
General Manager (C&M) / Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Core-3, 9th Floor, SCOPE Minar
Laxmi Nagar, District Centre,
New Delhi, PIN – 110092

Dear Sir,

I, Mr.....(CEO of the Company / MD of the Company / Proprietor of
the Firm / Authorized Signatory), hereby certify that the data and documents furnished by
M/s in respect of Techno-Commercial Evaluation are true
and correct including the contents thereof.

I further, confirm that if at any point of time the declarations given in bid are found to be
incorrect, HURL shall have the full right to terminate the contract and take any action as per
provisions of contract including forfeiture of EMD/Security Deposit.

Yours faithfully,
(Signature)

Date Name & Designation.....
Place Name of the Company.....
(Seal of Company)

(FORM OF ACCEPTANCE OF FRAUD PREVENTION POLICY OF HURL)

(To be submitted on the Letter Head of the Bidder duly signed by Authorised Signatory)

NIT Ref. No.: HURL/HQ/CS 649

DATED 08.01.2026

To,
General Manager (C&M) / Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Core-3, 9th Floor, SCOPE Minar
Laxmi Nagar, District Centre,
New Delhi, PIN – 110092

Sub: Form of Acceptance of Fraud Prevention Policy of HURL

We have read the contents of the Fraud Prevention Policy of HURL displayed on its website <http://www.hurl.net.in> and undertake that we shall strictly abide by the provisions of the said Fraud Prevention Policy of HURL.

Date : (Signature of Authorized Signatory)

Place : (Printed Name)

(Designation).....

(Company Seal)

Certificate for Tenders for Works Involving Possibility of Sub-Contracting & Local Content

(TO BE SUBMITTED BY AUTHORISED SIGNATORY OF THE BIDDING COMPANY ON BIDDERS

LETTER HEAD)

NIT Ref. No.: HURL/HQ/CS 649

DATED 08.01.2026

To,
General Manager (C&M)/ Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Core-3, 9th Floor, SCOPE Minar
Laxmi Nagar, District Centre
New Delhi, PIN – 110092
Land Line: 011-2250 2267/ 2268

Dear Sir,

We have read the clause regarding restrictions on procurement from a bidder of a country which shares a land border with India and on sub-contracting to contractors from such countries as per the guidelines dated 23.07.2020 & 24.07.2020 issued by Department of Expenditure (DOE), Ministry of Finance; We hereby certify that we/our collaborator/ JV partner/ Consortium member/ Assignee is not from such a country and are eligible to be considered. We further certify that we will not sub-contract any work to a contractor from such countries unless such contractor is registered with the Competent Authority. We hereby certify that we fulfill all the requirements in this regard.

Further, we have read the provisions of “Preference to Make in India and Eligibility for granting of Purchase Preference to Class-I local suppliers”. In terms of the requirement of theafore said provisions, we hereby declare that we confirm that we are a ‘**Class-I local supplier**’/ ‘**Class-II local supplier**’/ ‘**Non-local supplier**’. (Applicable class to be Tick Marked)

Also, we hereby confirm that we are presently not debarred / banned by any other procuring entity for violation of ‘Public Procurement (Preference to Make in India), Order 2017’ (PPP- MII Order) dated 15.06.2017 and its subsequent revisions / amendments issued by Department of Industrial Policy and Promotion (DIPP).

Yours faithfully,
(Signature)

Date:

Name & Designation.....

Place:

Name of the Company.....

(Seal of Company)

Note: Bidders not furnishing this aforesaid declaration shall be considered to be from such Countries.

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Bid Security Form

Bank Guarantee

(To be stamped in accordance with Stamp Act,
if any, of the Country of the issuing Bank)

Bank Guarantee No...

Date...

To:

General Manager (C&M) / Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Core-3, 9th Floor, SCOPE Minar
Laxmi Nagar, District Centre
New Delhi, PIN – 110092
Land Line: 011-2250 2267/ 2268

Dear Sirs,

In accordance with Invitation for Bids under your Bid Document No....., M/s having its Registered / Head Office at..... (hereinafter called the 'Bidder') wish to participate in the said bid for [Name of Package] ...

As an irrevocable bank guarantee against Bid Security for an amount of
(*) . valid for..... days from ... (**) required to be submitted by the Bidder as a condition precedent for participation in the said bid which amount is liable to be forfeited on the happening of any contingencies mentioned in the Bidding Documents.

We, the ... [Name & address of the Bank] ...having our Head Office at ... (#) ... guarantee and undertake to pay immediately on demand by..... . [Name of the Owner] (hereinafter called the Owner) the amount of ... (*) without any reservation, protest, demand, and recourse. Any such demand made by the 'Owner' shall be conclusive and binding on us irrespective of any dispute or difference raised by the Bidder.

This Guarantee shall be irrevocable and shall remain valid up to(@).....
If any further extension of this guarantee is required, the same shall be extended to such required period (not exceeding one year) on receiving instructions from M/s [Bidder's Name] on whose behalf this guarantee is issued.

Notwithstanding anything contained herein:

.

1. Our liability under this bank guarantee shall not exceed [Bid security amount]
2. This bank guarantee shall be valid up to [expiry date]
3. We are liable to pay the guaranteed amount or any part under this bank guarantee only and only if you serve upon us a written claim or demand on or before [claim expiry date of guarantee]”.

In witness where of the Bank, through its authorized officer, has set its hand and stamp

on this.....day of.....at.....

(Signature)

(Name)

(Designation with Bank Stamp)

Authorized Vide Power of Attorney No...

Date...

NOTE:

1. (*) The amount shall be as specified in the Bid Data Sheets.
(**) This shall be the date of opening of Techno-commercial bids.
(#) Complete mailing address of the Head Office of the Bank to be given. (@)
This date shall be forty-five (45) days after the last date of bid validity.
2. The Bank Guarantee shall be from a Bank as per relevant provisions of ITC clause of the Bidding Documents.
3. The Stamp Paper of appropriate value shall be purchased in the name of Bidder/Bank issuing the Guarantee.
4. While getting the Bank Guarantee issued, Bidders are required to ensure compliance to the points mentioned in relevant Form of Bank Guarantee Verification Check List enclosed in Section-VII of bidding document. Further, Bidders are required to fill up this Form and enclose the same with the Bank Guarantee.
5. HURL Bank details required for the purpose of issuance of Bank Guarantee are

Bank: SBI

Current account no 38166287368,

IFSC Code- SBIN0004803.

Performance Security Form

(To be stamped in accordance with Stamp Act if any, of the Country of the Issuing Bank)

Bank Guarantee No.....

Date.....

To,

General Manager (C&M) / Manager (C&M)
Hindustan Urvarak & Rasayan Limited,
(A JV of CIL, NTPC, IOCL, FCIL & HFCL)
Core-3, 9th Floor, SCOPE Minar
Laxmi Nagar, District Centre
New Delhi, PIN – 110092
Land Line: 011-2250 2267/ 2268

Dear Sirs,

In consideration of the[Owner's Name] (hereinafter referred to as the 'Owner' which expression shall unless repugnant to the context or meaning thereof, include its successors, administrators and assigns) having awarded to M/s[Bidder's Name] with its Registered /Head Office at.....(hereinafter referred to as the 'Bidder', which expression shall unless repugnant to the context or meaning thereof, include its successors administrators, executors and assigns), a Contract by issue of Owner's Notification of Award No. dated and the same having been unequivocally accepted by the Bidder, resulting into a Contract bearing No..... datedvalued at for and the Bidder having agreed to provide a Contract Performance Guarantee for the faithful performance of the entire Contract equivalent to (*)% (.....percent) of the said value of the Contract to the Owner.

We[Name & Address of the Bank].....having its Head Office at.....(hereinafter referred to as the 'Bank', which expression shall, unless repugnant to the context or meaning thereof, include its successors, administrators, executors and assigns) do hereby guarantee and undertake to pay the Owner, on demand any and all monies payable by the Bidder to the extent of(*).....as aforesaid at any time up to(@)[days/month/year] without any demur, reservation, contest, recourse or protest and/or without any reference to the Bidder. Any such demand made by the Owner on the Bank shall be conclusive and binding notwithstanding any difference between the Owner and the Bidder or any dispute pending before any Court, Tribunal, Arbitrator or any other authority. The Bank undertakes not to revoke this guarantee during its currency without previous consent of the Owner and further agrees that the guarantee herein contained shall be enforceable till ninety (90) days after expiry of its validity.

The Owner shall have the fullest liberty, without affecting in any way the liability of the Bank under this guarantee, from time to time to extend the time for performance of the Contract by the Bidder. The Owner shall have the fullest liberty, without affecting this guarantee, to postpone from time to time the exercise of any powers vested in them or of

.

any right which they might have against the Bidder, and to exercise the same at any time in any manner, and either to enforce or to forbear to enforce any covenants, contained or implied, in the Contract between the Owner and the Bidder or any other course or remedy or security available to the Owner. The Bank shall not be released of its obligations under these presents by any exercise by the Owner of its liberty with reference to the matters aforesaid or any of them or by reason of any other act or forbearance or other acts of omission or commission on the part of the Owner or any other indulgence shown by the Owner or by any other matter or thing whatsoever which under law would, but for this provision, have the effect of relieving the Bank.

The Bank also agrees that the Owner at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor, in the first instance without proceeding against the Bidder and notwithstanding any security or other guarantee that the Owner may have in relation to the Bidder's liabilities.

Notwithstanding anything contained hereinabove our liability under this guarantee is restricted to (*) and it shall remain in force up to and including (@) and shall be extended from time to time for such period (not exceeding one year), as may be desired by M/s[Bidder's Name] on whose behalf this guarantee has been given.

Dated thisday of.....20..... at.....

WITNESS:

..... (Signature)	(Signature).....
..... (Name)	(Name).....
..... (Official Address) (Designation with Bank Stamp) Attorney as per Power of Attorney No..... Dated.....

Notes: 1. (*) This sum shall be ten percent (10%) of the Contract Price.

(@) This date will be ninety (90) days beyond the completion date for consultancy work as specified in the Contract.

2. The stamp papers of appropriate value shall be purchased in the name of guarantee issuing Bank.

3. While getting the Bank Guarantee issued, the Bidder is required to ensure compliance to the points mentioned in relevant Form of Bank Guarantee Verification Check List. Further, the Bidder is required to fill up this Form and enclose the same with the Bank Guarantee.

4. The Bank Guarantee shall be from any Scheduled / Commercial Bank recognized by Reserve Bank of India.

BANK GUARANTEE VERIFICATION CHECKLIST

1. Bank Guarantee No.
2. Issuing Bank
3. Amount of BG
4. Nature of BG & No. Pages
5. Validity of BG
6. Package Description
7. Party & Contracts Ref.
8. Bank Reference

CHECK LIST

S. No.	Details of Checks	Yes/No
a)	Is the BG on non-judicial stamp paper of appropriate value, as per Stamp Act?	
b)	Whether date, purpose of purchase of stamp paper and name of the purchaser are indicated on the back of stamp paper under the Signature of Stamp vendor? (The date of purchase of stamp paper should be not later than the date of execution of BG and the stamp paper should be purchased either in the name of the executing Bank or the Bidder on whose behalf the BG has been issued).	
c)	In case the BGs from Banks abroad, has the BG been executed on Letter Head of the Bank, whether adhesive Stamp of appropriate value has been affixed thereon.	
d)	Has the executing Officer of BG indicated his name, designation and Power of Attorney No. / Signing Power No. etc. on the BG?	
e)	Is each page of BG duly signed/initiated by executant and whether stamp of Bank is affixed thereon? Whether the last page is signed with full particulars including two witnesses under seal of Bank as required in the prescribed proforma?	
f)	Does the Bank Guarantees compare verbatim with the Proforma prescribed in the Bid Documents?	
g)	In case of any changes in contents of text, whether changes are of minor/clerical nature (Which in no way limits the right of HURL in any manner)?	
h)	In case of deviations in text of BG, which materially affect the right of Owner, whether the changes have been	

agreed based on the opinion by Legal Department or BG is considered acceptable on the basis of opinion of Law Department already available on the similar issue.

- i) Are the factual details such as Bid Document No./Specification No. / NOA / LOA / Contract No., Contract Price, Percentage of Advance, Amount of BG and Validity of BG correctly mentioned in the BG?
 - j) Whether overwriting / cutting if any on the BG have been properly authenticated under signature & seal of executant?
 - k) Whether the BG has been issued by a Bank in line with the provisions of Bidding / Contract Documents?
 - l) In case BG has been issued by a Bank other than Scheduled / Commercial Bank recognized by Reserve Bank of India, is the BG confirmed by a Bank in India acceptable as per Bidding / Contract Documents?
 - m) Whether BG advice (including all BG amendments) sent by the issuing bank through SFMS platform directly to the HURL Banker as per Bidding / Contract documents?
-

Date : Signature.....

Place :

Printed Name of Authorized Person having Power of

Attorney.....

(Designation)

(Common Seal)

Note: The Bidder is required to fill up this form and enclose along with the Bank Guarantee.

**PROFORMA OF CERTIFICATE FROM THE CEO/CFO OF THE COMPANY IN ACCORDANCE
WITH FINANCIAL REQUIREMENT CRITERIA IN CASES WHERE AUDITED RESULTS FOR THE
LAST FINANCIAL YEAR AS ON THE DATE OF TECHNO-COMMERCIAL BID OPENING ARE NOT
AVAILABLE.**

**(To be submitted by the Bidder along with the Techno-Commercial Bid with QR DOCUMENTS
ON COMPANY LETTER HEAD)**

NIT Ref. No.: HURL/HQ/CS 649

DATED 08.01.2026

To,
M/s. Hindustan Urvarak & Rasayan Limited
9th Floor, Core-4, SCOPE Minar
Laxmi Nagar District Centre,
Delhi-110092

Dear Sir / Madam;

Sub: Certificate regarding non-availability of financial statement for last financial year

I Mr./Ms (*CEO/*CFO of the Company), confirm and undertake that the financial results of the company for the last financial year are under audit as on the date of Techno-Commercial bid opening and the certificate from the practicing Chartered Accountant certifying the financial parameters is not available.

Accordingly, the company is not able to submit the certificate from a practicing Chartered Accountant certifying its financial parameters for the last financial year and the audited results of the three consecutive financial years preceding the last financial year have been considered for meeting the financial parameters in the bid submitted by M/s.

..... (Name of the Bidder) for the
**“Centralized Procurement of Activated Carbon for HURL Gorakhpur & Sindri” under Bid
Reference No.- NIT Ref. No.: HURL/HQ/CS 649 DATED 08.01.2026**

Yours faithfully,
(Signature)

Date:

Name & Designation.....

Place:

Name of the Company.....

(Seal of Company)

PROFORMA OF CERTIFICATE FROM THE CA IN ACCORDANCE WITH FINANCIAL REQUIREMENT CRITERIA IN CASES WHERE AUDITED RESULTS FOR THE LAST FINANCIAL YEAR AS ON THE DATE OF TECHNO-COMMERCIAL BID OPENING ARE NOT AVAILABLE.

(To be issued by CA (on letter head of CA) and submitted along with the Techno-Commercial Bid with QR Documents)

NIT Ref. No.: HURL/HQ/CS 649

DATED 08.01.2026

To,
M/s. Hindustan Urvarak & Rasayan Limited
9th Floor, Core-4, SCOPE Minar
Laxmi Nagar District Centre,
Delhi-110092

Dear Sir / Madam;

Sub: Certificate regarding non-availability of financial statement for last financial year.

We (name of CA Firm), confirm and certify that the financial results of the..... (name of the bidder) for the last financial year are under audit as on the date of Techno-Commercial bid opening and the financial parameters for the last financial year is not available.

Date:

Place:

UDIN:

Yours faithfully,

Signature -----

Name & Designation -----

Name of the CA

(Seal of the CA)

FRN:

PROOF OF PAYMENT OF EMD

(To be submitted by the Bidder along with the Techno-Commercial Bid on COMPANY LETTER HEAD)

NIT Ref. No.: HURL/HQ/CS 649**DATED 08.01.2026**

To,
M/s. Hindustan Urvarak & Rasayan Limited
9th Floor, Core-4, SCOPE Minar
Laxmi Nagar District Centre,
Delhi-110092

Sub: PROOF OF PAYMENT OF EMD

Dear Sir / Madam,

I Mr./Ms , Authorised signatory, hereby confirm and certify that the EMD has been submitted as per below details:

Sr. No.	Particulars	Details	Remarks
1	EMD Amount	Rs.	
2	EMD submitted in which form	RTGS / NEFT / Demand Draft / Bank Guarantee	Please strike out whichever is not applicable
3	Name of Bidders Bank		
4	Account number of Bidder		
5	Date of EMD Submitted		
6	Transaction ID for RTGS / NEFT		
7	UTR ID for RTGS / NEFT		
8	Demand Draft Number and date (if applicable)		
9	Bank Guarantee Number and Date (if applicable)		

Note: Signed stamped copy of Transaction receipt to be annexed with this document.

Yours faithfully,

Signature.....

Name & Designation-----

Name of the Company-----

(Seal of the Company)

ANNEXURE 14

**SITE DECLARATION
(To be given on Company Letter Head)**

Date:

To,

Sub: Site Declaration for Centralized Procurement of Activated Carbon for HURL Gorakhpur & Sindri

Tender Reference No: NIT Ref. No.: HURL/HQ/CS 649

DATED 08.01.2026

Name of Tender / Work: - Centralized Procurement of Activated Carbon for HURL Gorakhpur & Sindri

Dear Sir,

It is hereby confirmed that I am interested to supply the material & services and accordingly quoted for following site/sites-

☐

Gorakhpur

☐

Sindri

Yours Faithfully,
(Signature of the Bidder, with Official Seal)

Note: -

1)The above selection of site/sites will not ensure the qualification of bidder for the selected sites. Bidder will be considered for 1/2/3 no of sites on the basis of the assessment of prequalification criteria.

2)If the bidder will select more no of sites than the no. of sites qualified on the basis of assessment of prequalification criteria, then the bidder will be considered as per the prequalification criteria & for site selection will be again asked to reselect the site/sites

3)If the bidder will select less no of sites than the no. of sites qualified on the basis of assessment of prequalification criteria, then the bidder will be considered for the site/sites selected above only